

Fire/Tornado Drill Report

Instructions: A fire drill must be conducted during the first week of a new placement, documented on this report form, and submitted to your foster home coordinator along with the Child/Youth Intake and Orientation Report. Fire drills shall be completed quarterly thereafter with documentation submitted to your foster home coordinator using this form. Refer to Minimum Rules/Regs for Family Foster Homes 7.708.45 for additional information on emergency drills. Tornado drills are required if appropriate to the location of the foster home. Please discuss whether or not tornado drills are required with your foster home coordinator.

Foster Home: _____

Date of Fire Drill: _____ Date of Tornado Drill (if applicable): _____

Time Start: _____ Time Stop: _____

Names of participants in drill:

Please answer the following questions by circling yes or no and providing additional comments or plans of correction if necessary:

- | | | |
|--|-----|----|
| 1. Was evacuation of occupants satisfactory? | Yes | No |
| 2. Were smoke detectors operating properly? | Yes | No |
| 3. Were all exits clear of obstructions? | Yes | No |
| 4. Was the emergency evacuation plan used? | Yes | No |

For any No answers above, or for any other unsafe conditions that were noted, what is the plan of correction:

All drill participants please initial here:

Foster Parent or Drill Leader Signature